

Checklist

- From Cicero V9.40 on: 4 GB Ram recommended on the computer
- Software:
 - Microsoft Windows XP, Vista or 7 (32 or 64-bit)
 - From Cicero V9.33 on: Microsoft SQL Server 2005, 2008 or 2008 R2 (very old Cicero versions are not 64-bit compatible, please contact us in advance)
 - From Cicero V9.33 on: Microsoft Office 2007 or 2010 (32-bit)
 - From Cicero V9.40 on:
MS Office 2007 or 2010 (only the 32-bit edition) with **.Net Programmability Support** installed
If necessary, you could reinstall Office selecting the 'Full' option of the setup, or you can download & install the interop assemblies
for Office 2007: <http://www.microsoft.com/download/en/details.aspx?displaylang=en&id=18346>
for Office 2010: <http://www.microsoft.com/download/en/details.aspx?id=3508>
 - Since V9.30, some of the applications in Cicero LawPack require the .NET Framework.
If necessary, you can download the package from <http://www.microsoft.com/net/>.
 - **NOTE >** MS Office 2010: the 'Click & Run' version is **not** compatible with Cicero LawPack!
- Usernames:
 - limit the length to 20 characters
- Copy from old computer:
 - Backup CLI database
 - Existing CLI directory

Call Cicero (+32 2 272 03 80) to obtain

- Extranet login (www.cicerosoftware.net)

In case of a Windows Terminal Server or a Citrix server

- Do not forget to put a Windows TS or a Citrix server in Install mode!

IMPORTANT NOTICE - applicable to **CLI 9.42** (and higher) and **only** if you are using a Terminal Server or a Citrix server **with RD licensing on a different machine** (Remote Desktop Services)

It is necessary to install a 'flag file' on each RDS server so that Cicero can distinguish the unit as a TS:

- Create a folder '**TS**' in C:\or D:**CLI**
- in that subfolder TS, create an (empty) text file with the name '**isTS.cic**'

PRE-INSTALLATION

Microsoft SQL Server (+ Management Studio)

- Choose **MSSQLSERVER** as **instance name**
- Security authentication must be **Mixed Mode** (SQL Authentication)
- Choose a **password** for the 'sa'-user
- Allow **TCP/IP** connections

Restore the back upped CLI database (recommended: keep the existing name)

INSTALLATION CICERO

Log in as an Administrator

Copy OLD '\CLI*. *' to NEW '\CLI*. *'

Move 'CLI\hot\Old pncame\Xstartup.how' to 'CLI\hot'

Delete the folder 'Old pncame'

Execute C:\CLI\9.xx\Setup.exe

Browse to C:\CLI

Next [Verify selected options, e.g.](#)

'Crystal Reports', selected

Unselect 'Legal Departments' if not a Corporate Legal Department

Next...

Wait a long time

[Possible Self Registration Error](#)

'The following file did not self register or unregister: C:\CLI\PGM\Chartfx.dll ClientServer.core.fr' indicates that the file was in use by Windows.

Deny/continue by pressing **OK**

Press Finish

When asked to reboot, choose 'No'.

The **Command window** opens to start a batch (applicable to V9.38 and higher)

'Cliword Install' appears

Click Go

Next

Select Installation Folder > C:\Program Files (x86)\cicerosoftware\CliWord

Next, Next

Close to exit

'Launch Crystal Reports 2008' appears (applicable to V9.36 and higher)

Press Finish and wait, then Install.

After restart: run Cicero once 'as administrator' (required to add registry key).

Customize 'Regional (and Language) Options' in the Windows Control Panel

Change Decimal Symbol to . (period)

Change Digit Grouping Symbol to ' (single quote)

(Do both for numbers and currency)

Change Short date format in **dd/MM/yyyy**

Create a shortcut to C:\CLI\PGM\Xstartup.exe in

C:\Documents and Settings\All Users\Start Menu\Programs\

Recommended: create a desktop shortcut

to C:\CLI\PGM\Xstartup.exe

in C:\Documents and Settings\All Users\Desktop\

Press the newly created shortcut.

Modify CLI Startup

Press 'Setup'

Press 'Tripman = F7'

Select the record

Press 'Wijzigen = F11' and verify/change the values

Omschrijving: Description (e.g. 'Cicero LawPack')

Database Server: New Hostname

Database Naam: The name of the database (CLI_xxxx)

Locatie Documenten: C:\CLI

Database User: sa

Database Paswoord: the chosen password for the 'sa' user

Press 'Bewaren = F9'

Press 'Terug = Esc'

Change to the following values:

common.clinet=C:\CLI

common.wrdrun=C:\Program Files\Microsoft Office\OFFICExx\winword.exe

common.wrdver=**9**

common.wrdwll=C:\Program Files\Microsoft Office\OFFICExx\STARTUP

Important: 64-bit processors have Microsoft Office in the folder C:\Program Files (x86)

Press 'Bewaren = F9'

Press 'Start'

Cicero should start normally.

Recommended: copy 'CLI\hot\%pcname\xstartup.how' to 'Cli\hot\' as default value

ESSENTIAL

Schedule automatic backups of

- the CICERO database (Microsoft SQL Server Management Studio)
- the CICERO documents > directory 'Cli\AII'

Teach the users how to verify their backups.